Public Agenda Pack



## Notice of Meeting of

## LICENSING SUB-COMMITTEE - NORTH

## Wednesday, 31 May 2023 at 10.00 am

# Sedgemoor Room ,Bridgwater House, King Square, Bridgwater TA6 3AR

To: The members of the Licensing Sub-Committee

Councillor Lance Duddridge Councillor Brian Smedley Councillor Diogo Rodrigues

For further information about the meeting, including how to join the meeting virtually, please contact steve.taylor@somerset.gov.uk.

All members of the public are welcome to attend our meetings

This meeting will be open to the public and press, subject to the passing of any resolution under the Local Government Act 1972, Schedule 12A: Access to Information.

The meeting will be webcast and a recording made.

Issued by (the Proper Officer) on Monday, 22 May 2023

## AGENDA

## Licensing Sub-Committee North - 10.00 am Wednesday, 31 May 2023

## Public Guidance Notes contained in Agenda Annexe (Pages 3 - 6)

## Click here to join the online meeting (Pages 7 - 8)

## **1** Apologies for Absence

To receive any apologies for absence.

## 2 Declarations of Interest (Pages 9 - 10)

To receive and note any declarations of disclosable pecuniary or prejudicial or personal interests in respect of any matters included on the agenda for consideration at this meeting.

(The personal interests of Councillors of Somerset Council, Town or Parish Councils and other Local Authorities will automatically be recorded in the minutes.)

## 3 Maunsel Lock Tearoom (Pages 11 - 40)

To consider an application for a new premises licence in respect of the Maunsel Lock Tearoom, Bankland, North Newton, Bridgwater, TA7 0DH following an objection having been made.

## 4 Regresso Ltd. (Pages 41 - 56)

To consider an application for a new premises licence in respect of Regresso Ltd., Unit 4, 6-8 Monmouth Street, Bridgwater, Somerset, TA6 5EJ following objections having been received.

## Guidance notes for the meeting

## **Council Public Meetings**

Provision will be made wherever possible for those who do not need to attend in person including the public and press who wish to view the meeting to be able to do so virtually.

## **Inspection of Papers**

Any person wishing to inspect minutes, reports, or the background papers for any item on the agenda should contact Democratic Services at <u>democraticservicesteam@somerset.gov.uk</u> or telephone 01823 357628.

They can also be accessed via the council's website on Committee structure -Modern Council (somerset.gov.uk)

## Members' Code of Conduct requirements

When considering the declaration of interests and their actions as a councillor, Members are reminded of the requirements of the Members' Code of Conduct and the underpinning Principles of Public Life: Honesty; Integrity; Selflessness; Objectivity; Accountability; Openness; Leadership. The Code of Conduct can be viewed at: Code of Conduct

## **Minutes of the Meeting**

Details of the issues discussed, and recommendations made at the meeting will be set out in the minutes, which the Committee will be asked to approve as a correct record at its next meeting.

## **Exclusion of Press & Public**

If when considering an item on the agenda, the Committee may consider it appropriate to pass a resolution under Section l(S)(S)A (4) Schedule 12A of the Local Government Act 1972 that the press and public be excluded from the meeting on the basis that if they were present during the business to be transacted there would be a likelihood of disclosure of exempt information, as defined under the terms of the Act.

If there are members of the public and press listening to the open part of the meeting, then the Democratic Services Officer will, at the appropriate time, ask

participants to leave the meeting when any exempt or confidential information is about to be discussed.

## **Recording of meetings**

The Council supports the principles of openness and transparency. It allows filming, recording, and taking photographs at its meetings that are open to the public - providing this is done in a non-disruptive manner. Members of the public may use Facebook and Twitter or other forms of social media to report on proceedings. No filming or recording may take place when the press and public are excluded for that part of the meeting.

## PROCEDURE AT THE HEARING

- The Chair will open the Hearing and introduce the Sub-Committee and Officers.
   They will then ask each Party to introduce themselves.
- 2. The Chair will confirm that if a Party is not present their representation/application will be read and taken into account in reaching the decision.
- 3. The Chair will address any registerable interest arising under the Code of Conduct.
- 4. The Chair will consider any submitted requests from a Party for permission for another person to appear at the Hearing. If necessary, the Sub-Committee will retire to deliberate before making a decision.
- 5. The Chair will confirm that the Hearing will take the form of a round-the-table discussion led by the Sub-Committee in accordance with this procedure. If all Parties present confirm that they have seen and understood the procedure to be followed at the Hearing and agree that they are ready to proceed then the Hearing shall commence.
- 6. The Chair will remind everyone that the purpose of the Hearing should be borne in mind at all times i.e. To enable those with a right to appear, to amplify their written application or representation. It is also to assist the Sub-Committee to gather evidence and understand the relevant issues.

- 7. The Chair will confirm what advance papers have been received and that these have been read.
- 8. The Chair will make clear that all Parties should only address the Sub-Committee in relation to matters they have raised in their application/representation. Any Party wishing to submit late evidence at the Hearing will only be able to do so with the consent of all Parties present and with the consent of the Sub-Committee.
- 9. The Chair will confirm whether all Parties have seen and understood the procedure to be followed and are ready to proceed with the Hearing.
- 10. The Chair will ask the Applicant whether they wish to make any amendments to their application with a view to addressing any issues raised by representations.
- 11. Order of Oral Presentation
  - (a) The Licensing Officer will present their report outlining the details of the application/notice/representations received.
  - (b) Any Party may question the Licensing Officer.
  - (c) The Members may question the Licensing Officer.
  - (d) Responsible Authorities will present their case and call any witnesses.
  - (e) Any Party may question the Responsible Authorities and any witnesses.
  - (f) Members may question the Responsible Authorities and any witnesses.
  - (g) Other Person(s) will present their case in turn and call any witnesses.
  - (h) Any Party may question the Other Person(s).
  - (i) Members may question the Other Person(s).
  - (j) The Applicant/Licence Holder will present their case and call any witnesses.

- (k) Any Party may question the Applicant/Licence Holder and any witnesses.
- (l) Members may question the Applicant/Licence Holder and any witnesses.

The Chair at their discretion, may change the order of oral presentation at any stage, if it is considered to be beneficial to the flow of the hearing.

- 12. Before moving on to the next Party, the Chair will check there are no further points the current Party wishes to make or any further questions that need to be put to that Party.
- 13. The Licensing Officer may present any further information such as proposed nonmandatory Conditions deriving from the Operating Schedule or suggested by any Party. However, it will remain for the Sub-Committee to determine what conditions will apply, if any, should the application be successful.
- 14. Each Party will be invited to make closing submissions in the following order
  - a. Responsible Authorities
  - b. Other Persons
  - c. The Applicant
  - d. Licensing Officer
- 15. The Chair will then close the Hearing and the Sub-Committee will retire to determine the matter. The Legal Advisor will retire with the Sub-Committee to answer any points of law.
- 16. The Sub-Committee will come to a decision which will be sent to the Applicant and all other relevant Parties together with the details of the right to appeal.

## NOTE:

In producing this procedure the following has been considered: -The relevant legislation and statutory guidance together with local policies and procedures.

# Agenda Annex

## Microsoft Teams meeting

Join on your computer, mobile app or room device Click here to join the meeting Meeting ID: 353 542 503 637 Passcode: CVsPRP Download Teams | Join on the web Or call in (audio only) +44 1823 772277,,83312632# United Kingdom, Taunton Phone Conference ID: 833 126 32# Find a local number | Reset PIN



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## SOMERSET COUNCIL

## UNITARY COUNCILLORS WHO ARE ALSO TOWN AND/OR PARISH COUNCILLORS

UNITARY COUNCILLOR	TOWN AND/OR PARISH COUNCIL	
Steve Ashton	Crewkerne Town Council / Hinton St George Parish Council	
Suria Aujla	Bridgwater Town Council	
Jason Baker	Chard Town Council	
Lee Baker	Cheddon Fitzpaine Parish Council	
Marcus Barr	Wellington Town Council	
Mike Best	Crewkerne Town Council	
Alan Bradford	North Petherton Town Council	
Theo Butt Philip	Wells City Council	
Simon Carswell	Street Parish Council	
Norman Cavill	West Monkton Parish Council	
Peter Clayton	Burnham Highbridge Town Council	
Nick Cottle	Glastonbury Town Council / St Edmunds Parish Council	
Adam Dance	South Petherton Parish Council	
Tom Deakin	Taunton Town Council	
Caroline Ellis	Taunton Town Council	
Ben Ferguson	Axbridge Town Council	
Bob Filmer	Brent Knoll Parish Council	
Andrew Govier	Wellington Town Council	
Pauline Ham	Axbridge Town Council	
Philip Ham	Coleford Parish Council	
Ross Henley	Wellington Town Council	
Edric Hobbs	Shepton Mallet Town Council	
John Hunt	Bishop's Hull Parish Council	
Val Keitch	Ilminster Town Council	
Andy Kendall	Yeovil Town Council	
Jenny Kenton	Chard Town Council	
Tim Kerley	Somerton Town Council	
Marcus Kravis	Minehead Town Council	
Tony Lock	Yeovil Town Council	
Martin Lovell	Shepton Mallet Town Council	
Mike Murphy	Burnham Highbridge Town Council	
Graham Oakes	Yeovil Town Council / Yeovil Without Parish Council	
Sue Osborne	Ilminster Town Council	
Kathy Pearce	Bridgwater Town Council	
Emily Pearlstone	Ilchester Parish Council	

Evie Potts-Jones	Yeovil Town Council	
Wes Read	Yeovil Town Council	
Leigh Redman	Bridgwater Town Council	
Mike Rigby	Bishop's Lydeard and Cothelstone Parish Council	
Tony Robbins	Wells City Council	
Dean Ruddle Somerton Town Council		
Peter Seib	Brympton Parish Council / Chilthorne Domer Parish Council	
Heather Shearer	Street Parish Council	
Gill Slocombe	Bridgwater Town Council	
Brian Smedley	Bridgwater Town Council	
Federica Smith-Roberts	Taunton Town Council	
Jeny Snell	Yeovil Town Council / Brympton Parish Council	
Andy Soughton	Yeovil Town Council	
Richard Wilkins	Curry Rivel Parish Council	
Dave Woan	Yeovil Town Council	
Ros Wyke	Westbury-sub-Mendip Parish Council	

Their memberships of Parish or Town Councils will be taken as being declared by these Councillors to be Personal Interests in the business of the Somerset Council meeting and need not be declared verbally.

Any Unitary Councillor who has a Prejudicial Interest by virtue of their Membership of a Parish or Town Council, or who has a special involvement by virtue of being a Parish or Town Councillor, in a matter to be discussed by the Somerset Council will be expected to declare that prejudicial interest personally or bring to the attention of the Somerset Council meeting their special involvement.

H CLARKE, Unitary Solicitor, April 2023

**Decision Report – Licensing Decision** 



## **Application for a Premises Licence**

Executive Member(s): Cllr Federica Smith-Roberts Local Member(s) and Division: Cllrs Alan Bradford and Bill Revans N. Petherton Lead Officer: Alan Weldon, Licensing & Fraud Manager Author: Simon Bawler Contact Details: <u>Simon.bawler@somerset.gov.uk</u>

## Summary / Background

- 1. **The Hearing** is required to determine the application for a Premises licence in accordance with the Licensing Act 2003 following receipt of a relevant representation by way of objection received from Mr & Mrs Whitcombe.
- 2. The premises subject to the objection is: Maunsel Tea Room, Bankland, North Newton, Somerset, TA7 0DH.

## Recommendations

- 3. The **Licensing Sub-Committee** is required to determine the application in accordance with the Act and must resolve to do one of the following:
  - a. To grant the application as applied for
  - b. To grant the application with attached conditions.
  - c. To grant the application in part.
  - d. To grant the application in part with attached conditions.
  - e. To refuse the application.

## **Reasons for recommendations**

- 4. The Licensing Sub-Committee is to consider an application for a new Premises Licence under the Licensing Act 2003. It is therefore the duty of the Licensing Sub-Committee to determine the application with a view to promoting the licensing objectives which are: -
  - The prevention of crime and disorder
  - public safety
  - The prevention of public nuisance; and
  - The protection of children from harm.

5. The objection in this case refers to all four of the Licensing Objectives.

## Other options considered.

6. Not applicable.

## Links to Council Vision, Business Plan and Medium-Term Financial Strategy

7. The Council must carry out its functions in accordance with the Act with a view to promoting the licensing objectives and this remains the prime consideration of this report.

### **Financial and Risk Implications**

- 8. There are no financial implications.
- 9. There are no significant risks identified providing the granting of a Premises Licence is determined correctly, in accordance with the legislation and having due regard to the Sedgemoor Licensing Policy.

## Legal Implications

- The Licensing Officer has determined that the representations submitted by Mr & Mrs Whitcombe are relevant. It is, therefore, the duty of the **Sub-Committee** to determine the Premises Licence Application with regards to the licensing objectives.
- 11. The issue for the **Licensing Sub-Committee** is whether the application as submitted, sufficiently promotes the licensing objectives, whether the promotion of the licensing objectives requires the application to be granted subject to conditions, or whether the application requires it to be rejected because the licensing objectives cannot be met by the imposition of conditions.

The applicant and/or objector may appeal against any decision made by the Licensing Sub-Committee. Any appeal must be made to the Magistrate's Court.

### **HR Implications**

12. None

## Other Implications: -

## Equalities Implications

13. None.

## **Community Safety Implications**

14. None.

## Climate Change and Sustainability Implications

15. None.

## Health and Safety Implications

16. None.

## Health and Wellbeing Implications

17. The **Licensing Sub-Committee** may consider any factors that would promote or, conversely, undermine the licensing objectives.

## **Social Value**

18. As the contents of this report do not relate to a procurement process, there are no social value implications.

### Scrutiny comments / recommendations:

 This report relates to a statutory function of the Council, which is the responsibility of the Licensing & Regulatory Committee (delegated to a Sub-Committee), so there are no scrutiny comments or recommendations to make.

## Background

 On 3<sup>rd</sup> April 2023, a Premises Licence application was served on Somerset Council by way of the Council's online application process by Mrs Nicola Westphal for Maunsel Tea Room, Bankland, North Newton, Somerset, TA7 0DH.

The application seeks authorisation for the following licensable activities to take place: -

- Sale/supply of alcohol from 10.30hrs to 17.00hrs (Daily) On the premises.
- From May to September the applicant has requested that the Sale/Supply of alcohol is extended from 10.30hrs to 21.30hrs every Friday and Saturday and each time the venue is rented out that the Sale/Supply of alcohol is extended to 21.30hrs.

A copy of the redacted Premises Licence Application is shown as **Appendix A**.

- 21. The Premises Licence Application requests that internal & an external area of the premises including the rear carpark and frontage seating area along the canal are licensed for the sale/supply of alcohol on the premises only.
- 22. An objection to the application for a premises licence has been received within the permitted timeframe from Mr & Mrs Whitcombe, and is attached as **Appendix B**.
- 23. Maps of the surrounding area are shown as **Appendix C1 & C2**.

## **Background Papers**

24. As identified in the report and below under 'Appendices'.

## Appendices

- A. Premises Licence Application served on 3<sup>rd</sup> April 2023.
- B. Representation by Mr & Mrs Whitcombe.
- C. Maps of the Premises and surrounding area.

#### Application for a premises licence to be granted under the Licensing Act 2003

#### Please read the following instructions first

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We

## NICOLA WESTPHAL

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

#### Part 1 – Premises details

Postal addres	ss of premises or, if none, ordnance	survey map referen	ce or description
BANK	ISEL LOCK TEAROOM (LAND TH NEWTON		
Post town	BRIDGWATER	Postcode	TA7 ODH

Telephone number at premises (if any)	01278 238220
Non-domestic rateable value of premises	£ 1450

#### Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as** appropriate

a)	an	individual or individuals *	$\checkmark$	please complete section (A)
b)	ap	person other than an individual *		
	i	as a limited company/limited liability partnership		please complete section (B)
	ii	as a partnership (other than limited liability)		please complete section (B)
	iii	as an unincorporated association or		please complete section (B)
	iv	other (for example a statutory corporation)		please complete section (B)
		Page 15		

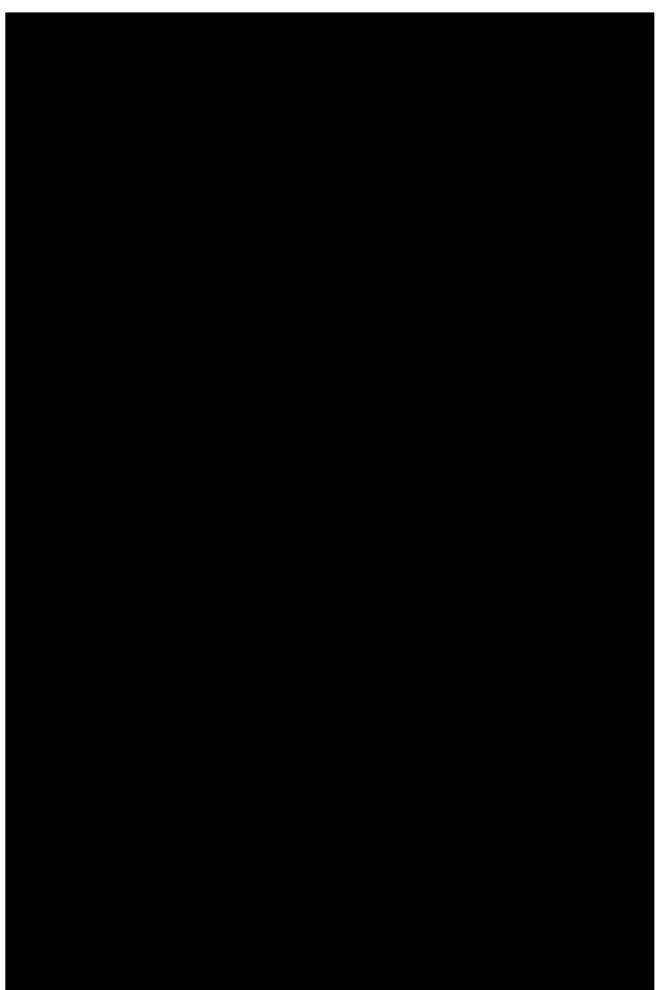
c)	a recognised club	please complete section (B)
d)	a charity	please complete section (B)
e)	the proprietor of an educational establishment	please complete section (B)
f)	a health service body	please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales	please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England	please complete section (B)
h)	the chief officer of police of a police force in England and Wales	please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of Her Majesty's prerogative

#### (A) individual applicants (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Sumame	WES-	TPHAL	First na	icola eli	ZABETH
Date of birth I am 18 years			8 years old or ove	er Please tick	t yes 🗸
Nationality	/	BRITIS	Н		
address if o	Current residential address if different from premises address				
Post town				Postcode	
Daytime co number	Daytime contact telephone number				
E-mail address (optional)					
work check	Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)				



rage r



#### Second individual applicant (if applicable)

Mr	Мгз	Miss	Ms		Other Title (for example, Rev)	
Sumame			Fin	st na	mes	
Date of bi or over	rth	la	m 18 y	ears	old Ple	ase tick yes
Nationalit	у					
Current readdress if from premi address	differen					
Post town					Postcode	
Daytime con number	ontact	telephone				
E-mail add (optional)						
work check	king serv	if demonstrating a righ vice), the 'share code' 5 for information)				

#### (B) Other applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	
Address	

Regis	tered number (where applicable)
	iption of applicant (for example, partnership, company, unincorporated iation etc.)
Telep	hone number (if any)
E-mai	address (optional)

#### Part 3 Operating Schedule

When do you want the premises licence to start?

	D MM		YYYY				
5	0	0	5	2	0	2	3

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY		

Please give a general description of the premises (please read guidance note 1) Maunsel Lock Tearoom is situated at Bankland in North Newton, next to the Bridgwater & Tauntan canal. The public areas of the tearoom consist of a conservatory and an outside seated area, with some undercover seating on a covered pergola.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Pro 2)	vision of regulated entertainment (please read guidance note	Please tick all that apply
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	

e)	live music (if ticking yes, fill in box E)	
f)	recorded music (if ticking yes, fill in box F)	
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	

Provision of late night refreshment (if ticking yes, fill in box I)	
Supply of alcohol (if ticking yes, fill in box J)	$\checkmark$

In all cases complete boxes K, L and M

Α

Plays Standard days and timings (please read			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
	nce note		(,	Outdoors	
Day	Start	Finis h		Both	
Mon			Please give further details here (please read guidance not 4)		
Tue					
Wed			State any seasonal variations for perform (please read guidance note 5)	iing plays	
Thur					
Fri			Non standard timings. Where you intend premises for the performance of plays at to those listed in the column on the left.	different times	
Sat			(please read guidance note 6)		
Sun					

В

Films Standard days and timings (please read guidance note 7)		e read	Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors Outdoors	
Day	Start	Finis h	-	Both	
Mon			- Please give further details here (please read guidance not 4)		
Tue	-7684				
Wed			- State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend premises for the exhibition of films at di those listed in the column on the left. pl	fferent times to	
Sat			read guidance note 6)		
Sun					

С

Indoor sporting events Standard days and timings (please read guidance note 7)		and aread	Please give further details (please read guidance note 4)
Day	Start	Finis h	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please
Fri			read guidance note 6)
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please	Indoors
timing	is (please nce note	e read	read guidance note 3)	Outdoors
Day	Start	Finis h		Both
Mon			Please give further details here (please re 4)	ad guidance note
Tue				
Wed			State any seasonal variations for boxing entertainment (please read guidance note	
Thur				
Fri			Non standard timings. Where you intend premises for boxing or wrestling entertai different times to those listed in the colu	inment at
Sat			please list (please read guidance note 6)	
Sun				

Ε

Live music Standard days and timings (please read			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
	nce note			Outdoors	
Day	Start	Finis h		Both	
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the per- music (please read guidance note 5)	ormance of live	
Thur					
Fri			Non standard timings. Where you intend premises for the performance of live mus times to those listed in the column on the	ic at different	
Sat			(please read guidance note 6)		
Sun					

## F

<b>Recorded music</b> Standard days and timings (please read guidance note 7)		and	Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
			······································	Outdoors	
Day	Start	Finis h		Both	
Mon			Please give further details here (please read guidance not 4)		
Tue			-		
Wed			State any seasonal variations for the play music (please read guidance note 5)	ing of recorded	
Thur					
Fri			Non standard timings. Where you intend premises for the playing of recorded mus times to those listed in the column on the	ic at different	
Sat		ar de la cit de la la se a se a de se a	(please read guidance note 6)		
Sun					

G

Performances of dance Standard days and			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors
timing	s (please	e read	please new (please read guidance note 5)	Outdoors
Day	Start	Finis h		Both
Mon			Please give further details here (please re 4)	ad guidance note
Tue				
Wed			State any seasonal variations for the per dance (please read guidance note 5)	formance of
Thur				
Fri			Non standard timings. Where you intend premises for the performance of dance at to those listed in the column on the left,	t different times
Sat			(please read guidance note 6)	
Sun				

Η

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of enter be providing	ertainment you will
Day	Start	Finis h	Will this entertainment take place indoors or outdoors or both – please	Indoors
Mon			tick (please read guidance note 3)	Outdoors
				Both
Tue Wed			Please give further details here (please re 4)	ad guidance note
Thur			State any seasonal variations for enterta similar description to that falling within (please read guidance note 5)	
Fri				
Sat			Non standard timings. Where you intend premises for the entertainment of a simila that falling within (e). (f) or (g) at differen listed in the column on the left. please list guidance note 6)	ar description to t times to those
Sun		-		

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors
				Outdoors
Day	Start	Finis h		Both
Mon			Please give further details here (please re 4)	ad guidance note
Tue				
Wed			State any seasonal variations for the pro night refreshment (please read guidance n	
Thur	-	-		
Fri			Non standard timings. Where you intend premises for the provision of late night n different times, to those listed in the colu	efreshment at
Sat			please list (please read guidance note 6)	
Sun				

J

Supply of alcohol Standard days and timings (please read guidance note 7)			<u>Will the supply of alcohol be for</u> <u>consumption – please tick</u> (please read guidance note 8)	On the premises Off the premises	$\checkmark$
Day	Start	Finis h		Both	
Mon	1030	17.00	State any seasonal variations for the sup (please read guidance note 5) from MAY-SEPT.	ply of alcoh	ol
Tue	10.30	17.00	extended hours on Triday Saturdays unbil 21.30	ys +	
Wed	10.30	17.00	Saturaays unal al. Ju		
Thur	10:30	17-00	Non standard timings. Where you intend premises for the supply of alcohol at diff those listed in the column on the left, pla	erent times t	
Fri	10.30	17.00	read guidance note 6) Occasional private ver	nue hire	,
Sat	10.30	17.00	extended hours to 21	.30.	
Sun	10.30	17.00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	NICOLA WESTPHAL	
Date of birth		
Address		
1.		
Postcode		
Personal licen	ce number (if known)	
Issuing licensi	ing authority (if known)	

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

nla

### L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5) OUT opening hours vary over bue season. We close earlier in the winter
Day	Start	Finis h	(15.30), & later in the summer
Mon	10:30	17.00	(17.00)
Tue	10.30	17.00	
Wed	10.30	17.00	
			Non standard timings. Where you intend the premises to
Thur	10.30	17.00	be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
Fri	10.30	17.00	occasionally we host private
			functions at the tearoon after
Sat	10.30	17.00	normal opening hours.
			Closing no later than 21.30
Sun	10.30	17:00	5

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General - all four licensing objectives (b, c, d and e) (please read guidance note 10)

Staff will be provided with training in relation to the licensing objectives that are commensurate with their duties. This will include the individuals responsibilities, age verification & licensing offences as appropriate

b) The prevention of crime and disorder

A CCTV system is maintained at the premises with cameas in the location indicated on the accompanying plan. Sensor lights in outside areas.

c) Public safety

Regular fire checks & servicing of fire detection & extinguishing equipment. Up to date health & safety policy & risk assessmants. "Safer food, better business" system followed fer food safety. Employers + public liability insurance in place. assessments.

d) The prevention of public nuisance

customers will be asleed to leave the premises quietly in order to reduce disturbing local residents. No land music

e) The protection of children from harm

## A Challenge 25 scheme will be adapted. Customers who appear to be under 25 will be required to prove their age when purchasing alcohol.

Checklist:

#### Please tick to indicate agreement

•	I have made or enclosed payment of the fee.	
0	I have enclosed the plan of the premises.	
•	I have sent copies of this application and the plan to responsible authorities and others where applicable.	$\checkmark$
	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	1
	I understand that I must now advertise my application.	$\bigvee$
•	I understand that if I do not comply with the above requirements my application will be rejected.	
•	[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	1

It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

Part 4 - Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	<ul> <li>[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in</li> </ul>
-------------	---

	the UK (please read guidance note 15).	
<ul> <li>The DPS named in this application form is entitled to work the UK (and is not subject to conditions preventing him of from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, of conducted an online right to work check using the Home online right to work checking service which confirmed the to work (please see note 15)</li> </ul>		
Signature		
Date	31 03 23	
Capacity	Business Owner.	

For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

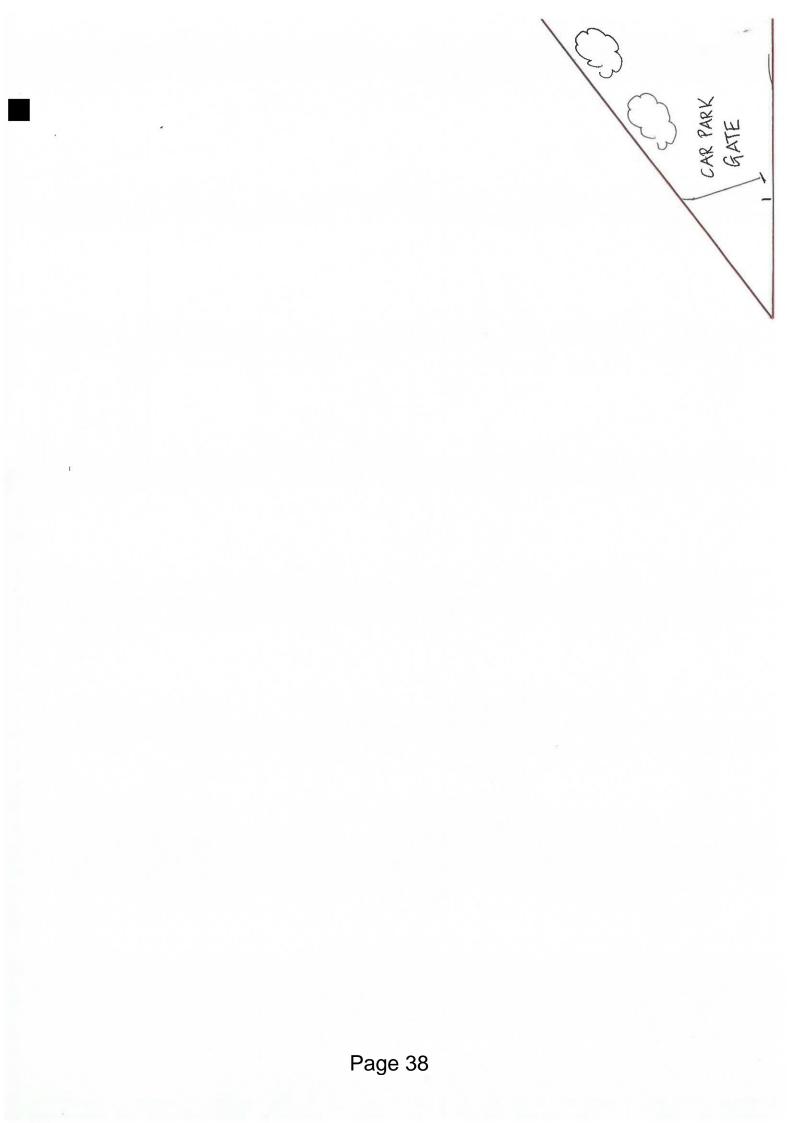
Signature	
Date	
Capacity	

Contact name (where not previous associated with this application (ple	ly given) and postal address for correspondence base read guidance note 14)
N.WESTPH/	
n trans	
Post town	Postcode
Telephone number (if any)	
If you would prefer us to correspond	d with you by e-mail, your e-mail address (optional)

**Notes for Guidance** 

- Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- 2. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded Music: no licence permission is required for:
    - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption

CANAL 5  $\zeta$ MOORINGS ENTRANCE SEATING AREA /1 NAL 9 CCTV DUBLIC FACILITIES BAG CCTV ~ WASH-LIP + STORAGE EXT FXT CONSERVATORY GATE CLS Hon REP UNDERCOVER DRIMK , SEATED HIRE DXH CCTV@/ STAFF + DISABLED MAUNSEL LOCK TEAROOM CAR PARK Scale 1:100 Page 37



#### Objections and Representations to the Application for Grant of Premises Alcohol Licence for Maunsel Lock Teashop, Bankland, North Newton, Bridgwater, TA7 0DH, by Nicky Westphal.

Mr and Mrs Whitcombe, Maunsel Lock Cottage, Bankland, North Newton, Bridgwater, TA7 0DH.

# Thursday 27<sup>th</sup> April 2023

We live opposite Maunsel lock Teashop, and were previous owners of the business, during that time we consciously steered away from alcohol sales as we were aware of the danger of being next to a canal and deep water, and also the impact it could have on the local residents and rural area.

We have observed the impact of the nearby developments of Somerset Boat Centre & Lock Inn Bar and the problems that occurred, and the solutions that then had to be implemented to solve some of those issues.

We have always fully supported Nicky in her development of the business and have been pleased to see it thriving. However, we fully realise with rising costs, to service businesses, like this, she does need to maximise any potential development of sales. We are pleased to see the extended evening hours are for only two evenings a week during the summer period, but if the application is granted, we would prefer it to be in line with Somerset Boat Centre & Lock Inn Bar, only to **2100 hours**.

An alternative to the application would be to operate a corkage option, which we would have no objections to.

#### The prevention of public nuisance

As this is a relatively quiet area, the introduction of alcohol, and music at the premises would cause disruption to nearby residents and also disturb all the current wildlife that we observe.

#### The prevention of crime and disorder

As the council owned car park is locked voluntarily between the Spring/Summer hours of 1900 – 0900 April to October and Autumn/Winter hours of 1630 – 0900, an increase of unattended vehicles later in the evenings could raise potential for crime and after hours parking by persons not using the Teashop.

#### Public safety

Measures could be put in place, to restrict alcohol only being consumed with food on the Teashop premises; otherwise alcohol will end up beside the lock and canal with the risk of danger to life.

Also, with the public car park retaining its current opening and closing times there would be insufficient parking for numbers of vehicles which in our experience has, in the past, caused road side parking on the verges thereby restricting movement of local residents and agricultural vehicles.

#### The protection of children from harm

Also, measures need to be in place for children to be supervised at all times by an appropriate adult to avoid the danger of going near the canal and lock.

MrCDWhitcombe Quit comba Mrs V H Whitcombe ..

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# Agenda Item 4

# **Decision Report – Licensing Decision**



# **Application for a Premises Licence**

Executive Member(s): Cllr Federica Smith-Roberts Local Member(s) and Division: Cllrs Leigh Redman and Hilary Bruce North & Central Bridgwater. Lead Officer: Alan Weldon, Licensing & Fraud Manager Author: Simon Bawler Contact Details: <u>Simon.bawler@somerset.gov.uk</u>

# Summary / Background

- 1. **The Hearing** is required to determine the application for a Premises licence in accordance with the Licensing Act 2003 following receipt of a relevant representation by way of objection received from Cllr Leigh Redman.
- 2. The premises subject to the objection is: Regresso, Unit 4, 6-8 Monmouth Street, Bridgwater, Somerset, TA6 5EJ.

# Recommendations

- 3. The **Licensing Sub-Committee** is required to determine the application in accordance with the Act and must resolve to do one of the following:
  - a. To grant the application as applied for
  - b. To grant the application with attached conditions.
  - c. To grant the application in part.
  - d. To grant the application in part with attached conditions.
  - e. To refuse the application.

#### **Reasons for recommendations**

- The Licensing Sub-Committee is to consider an application for a new Premises Licence under the Licensing Act 2003. It is therefore the duty of the Licensing Sub-Committee to determine the application with a view to promoting the licensing objectives which are: -
  - The prevention of crime and disorder
  - public safety
  - The prevention of public nuisance; and
  - The protection of children from harm.

5. The objection in this case refers to Public Nuisance Licensing Objective.

# Other options considered.

6. Not applicable.

# Links to Council Vision, Business Plan and Medium-Term Financial Strategy

7. The Council must carry out its functions in accordance with the Act with a view to promoting the licensing objectives and this remains the prime consideration of this report.

#### **Financial and Risk Implications**

- 8. There are no financial implications.
- 9. There are no significant risks identified providing the granting of a Premises Licence is determined correctly, in accordance with the legislation and having due regard to the Sedgemoor Licensing Policy.

# Legal Implications

- 10. The Licensing Officer has determined that the representations submitted by Cllr Redman are relevant. It is, therefore, the duty of the **Sub-Committee** to determine the Premises Licence Application with regards to the licensing objectives.
- 11. The issue for the **Licensing Sub-Committee** is whether the application as submitted, sufficiently promotes the licensing objectives, whether the promotion of the licensing objectives requires the application to be granted subject to conditions, or whether the application requires it to be rejected because the licensing objectives cannot be met by the imposition of conditions.

The applicant and/or objector may appeal against any decision made by the Licensing Sub-Committee. Any appeal must be made to the Magistrate's Court.

#### **HR Implications**

12. None

#### **Equalities Implications**

13. None.

# **Community Safety Implications**

14. None.

# Climate Change and Sustainability Implications

15. None.

# Health and Safety Implications

16. None.

# Health and Wellbeing Implications

17. The **Licensing Sub-Committee** may consider any factors that would promote or, conversely, undermine the licensing objectives.

# Social Value

18. As the contents of this report do not relate to a procurement process, there are no social value implications.

#### Scrutiny comments / recommendations:

 This report relates to a statutory function of the Council, which is the responsibility of the Licensing & Regulatory Committee (delegated to a Sub-Committee), so there are no scrutiny comments or recommendations to make.

# Background

20. On 28<sup>th</sup> March 2023, a Premises Licence application was served on Somerset Council by way of the Council's online application process by Mrs Maria Ferreira trading as Regresso Ltd, Unit 4, 6-8 Monmouth Street, Bridgwater, Somerset, TA6 5EJ.The consultation period had to be restarted after the applicant failed to advertise the application correctly in the newspaper within the allocated time frame.

The application seeks authorisation for the following licensable activities to take place: -

- Sale/supply of alcohol from 10.00hrs to 23.00hrs (Mon to Thurs) 10.00hrs to 01.00hrs (Fri & Sat) 10.00hrs to 00.00hrs (Sun) – On & Off the premises.
- Late Night Refreshment from 23.00hrs to 01.00hrs (Fri & Sat) and 23.00hrs to 00.00hrs (Sun)
- Initially the applicant also applied for **Anything similar to Live music recorded music or performance of dance**. But on reflection the applicant removed this from the Licensing activities requested.

A copy of the redacted Premises Licence Application is shown as **Appendix A**.

- 21. The Premises Licence Application requests that the internal area of the premises including the upstairs restaurant area are licensed for the sale/supply of alcohol on and off the premises and Late-Night refreshment on the premises only.
- 22. An objection to the application for a premises licence has been received within the permitted timeframe from Cllr Redman, and is attached as **Appendix B**.
- 23. Police have agreed a set of conditions and is attached as **Appendix C**.
- 24. Plans of the premises are shown as **Appendix D**.
- 25. Maps of the surrounding area are shown as **Appendix E**.

# **Background Papers**

26. As identified in the report and below under 'Appendices'.

# Appendices

- A. Premises Licence Application Appendix A.
- **B.** Representation by Cllr Leigh Redman **Appendix B**.
- C. Police have agreed a set of conditions Appendix C
- **D.** Plans of the premises **Appendix D**
- E. Maps of the surrounding area Appendix E



# Application for a premises licence - Stage 1 SDC502109902 Case created on: 2023-03-28 13:55:50

Introduction and guidance	
Personal details Are you an agent acting on behalf of the applicant?	No
Applicant details	
Title	Ms
First name	Maria
Family Name	Ferreira
E-mail	
Main telephone number	
I am applying as	a business or organisation, including as a sole trader
Applicant Business	
Is your business registered in the UK with Companies	Yes
House? Registration number	
Business name	
VAT Number	
	Private Limited Company
Your position in the Business	
Home country	
Registered Address	
Building number or name	Unit 4, 6-8
Street	Monmouth Street
City or Town	Bridgwater
County or administrative area	Somerset
Postcode	TA6 5EJ
Country	United Kingdom
Supporting documents	
•••	20230313_172611.jpg, Regresso floor plan (1).pdf,
	Regresso floor plan 2 .pdf
Premises details	
Premises location	
Are you able to provide a postal address, OS map	Address
reference or description of the premises?	
Building number or name	Unit 4, 6-8
	Monmouth Street
City or Town	Call Swate P

County or administrative area	
Postcode	Ta6 5EJ
Country	United Kingdom
Application details	
In what capacity are you applying for the premises	A limited company / limited liability partnership
licence? Confirm the following:	I am carrying on or proposing to carry on a business which
commune renewing.	involves the use of the premises for licensable activities
Applicant details	
Name	
First Name	
Family Name	Ferreira
Details	
Description of applicant (for example partnership, company, unincorporated association etc)	Owner/Director
Address	
Building number or name	
District	
City or Town	
Postcode	
Country	
Constant dataila	
Contact details	
E-mail	
Telephone number	
Date of birth	
Nationality	
Operating schedule	
When do you want the premises licence to start?	25 April 2023
Provide a general description of the premises	Two storey premises. Upstairs kitchen. Pool table room and
	seating upstairs. Downstairs counter/bar, W/C, and seating
Will you be providing plays?	area.
Will you be providing films?	
Will you be providing indoor sporting events?	
Will you be providing wrestling or boxing	
entertainments?	
Will you be providing live music?	
Will you be providing recorded music?	
Will you be providing performances of dance?	
Will you be providing anything similar to live music, recorded music or performances of dance?	Yes
Will you be providing late night refreshment?	Yes
Will you be selling or supplying alcohol?	Yes
	_
Anything similar to live music recorded music	•
Monday	10.00 - 23.00

wonuay	10.00 - 23.
Tuesday	10.00 - 23

 $\begin{array}{c} \textbf{Tuesday} \\ \textbf{Wednesdag} \ \textbf{Ge}_{0} \ \textbf{Ge}_{0} \ \textbf{Ge}_{3.00} \end{array}$ 

Thursday	10.00 - 23.00
Friday	10.00 - 01.00
Saturday	10.00 - 01.00
Sunday	10.00 - 24.00
Will the activity take place indoors or outdoors or both?	Indoors
State type of activity to be authorised, if not already	We will have 2 tvs showing local and Portuguese
stated, and give relevant further details.	news/music
Late night refreshment	
Friday	10.00 - 01.00
Saturday	10.00 - 01.00
Sunday	10.00 - 24.00
Will the activity take place indoors or outdoors or both?	Indoors
State type of activity to be authorised, if not already stated, and give relevant further details.	Food, hot drinks and alcohol to be served past 11pm until closing.
Supply of alcohol	
Monday	10.00 - 23.00
Tuesday	10.00 - 23.00
Wednesday	10.00 - 23.00
Thursday	10.00 - 23.00
Friday	10.00 - 01.00
Saturday	10.00 - 01.00
Sunday	10.00 - 24.00
Do you intend to sale/supply alcohol for consumption	Both
on or off the premises or both? State type of activity to be authorized, if not already	Alcohol to be served during opening hours to be consumed
	on premises or unopened bottles of beer/ wine to be sold for customers to consume at home.
Designated Premises Supervisor	
Full name	Fabio Manuel Dos Santos Ramos
Date of birth	Tablo Manuel Dos Santos Hamos
Address	
Building number or name	
Street	
City or Town	
Postcode	
Country	
Personal licence number (if known)	
Issuing licensing authority (if known)	
Adult entertainment	
Hours premises are open to the public	
Monday	10.00 - 23.00
Tuesday	10.00 - 23.00
Wednesday	10.00 - 23.00
Thursday	10.00 - 23.00
Friday	10.00 - 01.00
Saturday	10.00 - 01.00
	10.00 - 24.00
Licensing Objectives	

a) General – all four licensing objectives (b,c,d,e)	will operate the buisness to a high standard. A strict proof of age policy will be followed. All staff will be highly trained in all areas.
b) The prevention of crime and disorder	CCTV will be installed inside and outside of the premises. We will display signs saying CCTV is in operation. Any incidents will be recorded in an incident book. No customer will be allowed to leave the premises with opened bottles or glasses. Empties will be removed from tables promptly.
c) Public safety	Irresponsible drinks promotions will not be offered. All staff will receive appropriate training about emergency and safety precautions and procedures. All staff will be made aware of their social and legal obligations and responsibilities regarding the sale of alcohol. All required safety certificates and inspection reports will be kept on the premises. A fire risk assessment will be carried out regularly and fire equipment will be available. An appropriate supply of first aid equipment/materials will be available.
d) The prevention of public nuisance	Noise will be kept at an acceptable level to ensure no disturbance to neighbours. We will ensure that customers vacate the premises quietly and not hang around the area outside.
e) The protection of children from harm	A strict proof of age policy will be enforced. Anyone who appears to be under the age of 25 will be challenged. Only photographic ID will be accepted. No children will be allowed without an adult.
Fees	
Non-domestic rateable value of premises (£)	5400.00
Is the premises primarily used for the consumption of	No
alcohol on the premises? Fee based on non-domestic rateable value of premises	100
(£)	190
Additional fees based on the expected number of	0
attendees (£) Total fee (£)	100
Total lee (AL)	190

#### Declaration

#### Declaration

Pa

Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership: I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

	I have read and understood the above declaration.
understood the above declaration.	
Full name	Maria Ferreira
Capacity	Owner/Director
Date	28 March 2023
ayment	
chk_paymentConfirmation	I have confirmed that I have read and understood the above information and wish to proceed to payment.

from: Cllr Leigh Redman <leigh.redman@somerset.gov.uk>

Sent: 25 April 2023 10:20

To: Licensing Sedgemoor <licensing.sedgemoor@somerset.gov.uk>;

Subject: Re: Premises Licence Application

Hi, I am one of the local councillors for this area, I would like to object to this application.

I need to understand the implications and better understand the applicants plans around dealing with the prevention of public nuisance as the property is very close to residential flats.

Thank you and Stay safe,

Councillor Leigh Redman - Somerset Council

Leader Labour Group and Chair Children & Families Scrutiny Committee.

Bridgwater North & Central division.

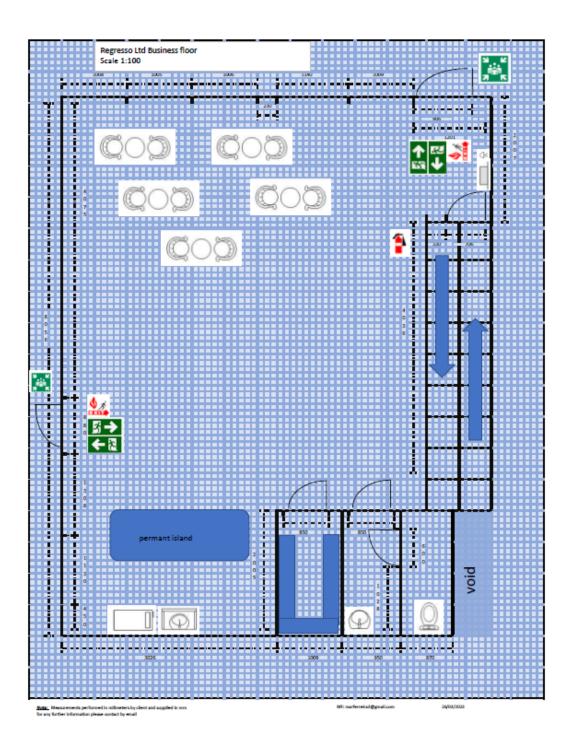
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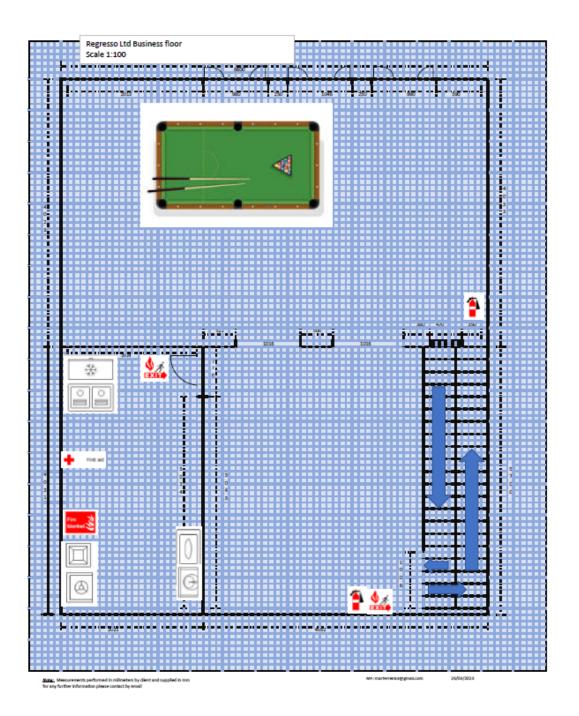
# Police Agreed Conditions

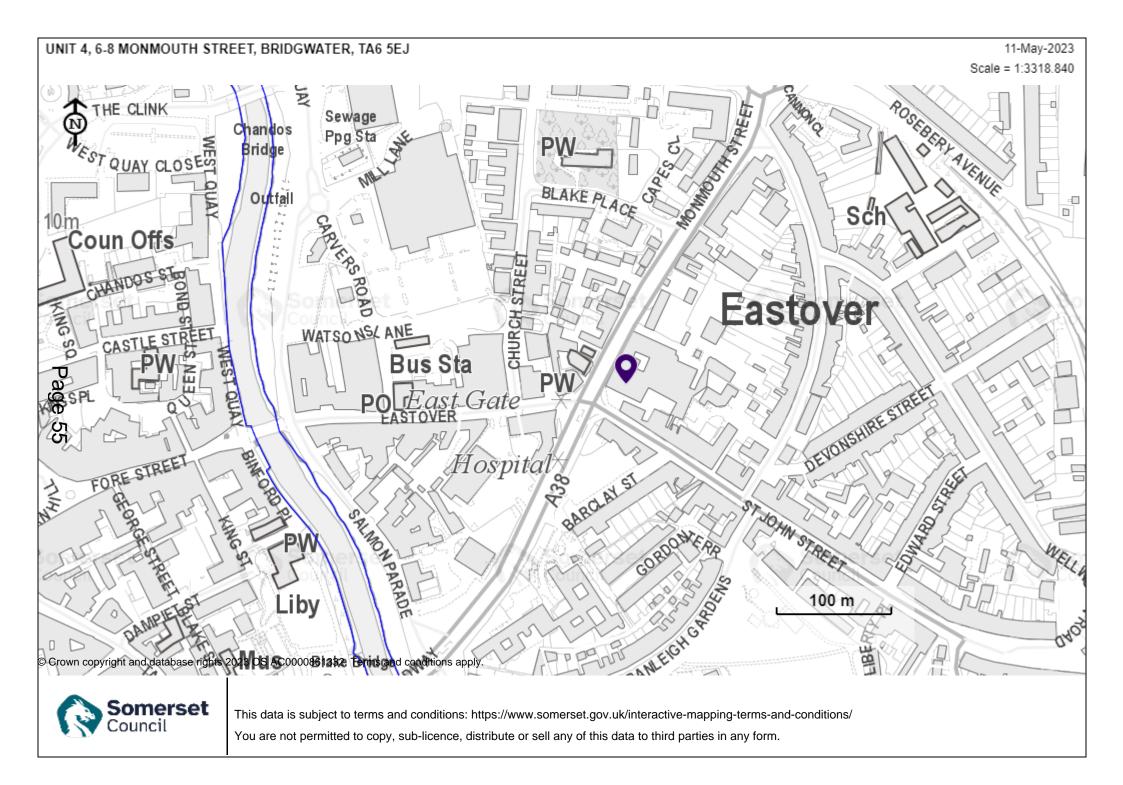
1. The premises must install and maintain a comprehensive surveillance system to the satisfaction of the police which meets Surveillance Camera Commissioner's guidelines and Code of Practice. The system must be maintained in full working order and record at all times when the premises is open for licensable activities. The correct time & date must be generated on all recordings which must be retained for a minimum period of 31 days. Recorded images must be of evidential quality. Copies must be made available on request, to the police or authorised officer of the licensing authority. If the system is inoperative or faulty for any reason, steps must be taken to repair or replace the equipment within 24 hours. A Data Controller who is conversant with the operation of the system must be available at all times when the premises is open to the public and be able to provide police or authorised officer of the licensing authority recent data or footage with the absolute minimum of delay when requested. Management, storage, giving and sharing of data recordings must comply with the general data protection regulations at all times.

- 2. A Personal Licence holder must be present on the premises at all times when a sale of alcohol is made.
- 3. No person who is knowingly drunk or disorderly will be allowed access to or be allowed to remain on the premises.
- 4. Sale of alcohol must be restricted to ON sales only and there must be no delivery of alcohol.
- A BOUND incident register must be kept to the satisfaction of the Police, of all incidents occurring on the premises or outside and associated with the premises. Records must be kept for a minimum of 12 months and made available on request to a Police Officer or an Authorised Officer of the Licensing Authority.
- 6. A BOUND refusals register must be kept and used on the premises, to record instances where any sale of alcohol and proxy sales to a patron is refused. This must also include refusals to persons who are intoxicated. Records must be kept for a minimum of 12 months and must be made available to the Local Authority, Police and Trading Standards Officers upon request. Records must be audited on a regular basis by the Designated Premises Supervisor.
- 7. All empty and unattended glasses to be cleared promptly both inside and outside of the premises.
- 8. The premises must operate a "Challenge 25 policy", whereby anyone wishing to purchase alcohol that appears to be under the age of 25 years, must be asked to provide photographic identification e.g., Passport, driving licence, PASS card.
- 9. Challenge 25 posters must be displayed.
- 10. All staff involved in the sale of alcohol must receive and complete accredited training via the online toolkit "NO PROOF OF AGE NO SALE" (NPOANS) run and maintained by Trading Standards Southwest (TSSW), as long as such a scheme exits. Documentary evidence of all training for each employee must be kept and produced to the police, Trading Standards, and licensing authority on request. This training must be updated at least 6 monthly. The Designated Premises Supervisor must check that all training is up to date on a monthly basis.

- 11. Prominent, clear, and legible notices must be displayed requesting that customers respect the needs of local residents and leave the area quietly.
- 12. Risk assessments must be in place to identify any hazards on the premises and how they will be prevented, actioned, and recorded. These risk assessments must also include numbers of persons that the licensed areas can safely accommodate. All Risk assessments must be reviewed regularly.
- 13. There must be a written authority detailing all staff involved in the sale of alcohol which must be produced to responsible authorities on request.
- 14. No person carrying open or sealed bottles or glasses will be admitted to the premises at any time.
- 15. Alcohol must only be sold and supplied to customers who are engaged in a sit-down table meal with a minimum cost of £7.50 per person, as an ancillary to that meal.
- 16. There must be no outside seating in the adjacent car parking area for eating and drinking.
- 17. Children under 18 years old must be accompanied by a responsible adult.







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